

**BUTLER COUNTY BOARD OF COMMISSIONERS**  
**Agenda-Setting Meeting**  
**Wednesday, February 14, 2018**  
**10:00 a.m.**

**MINUTES**

**PRESENT:**

Chairman Leslie Osche  
Commissioner Kimberly Geyer  
Commissioner Kevin Boozel  
Scott Andrejchak, Chief Clerk  
Michael English, County Solicitor  
Steve Bicehouse, Emergency Services  
Ann Brown, Human Services  
Joe DeMore, Warden  
Billie Jo Edwards, Area Agency on Aging  
Beth Herold, Area Agency on Aging  
Lisa Hoffman, Controller  
Tom Holman, Court Administration  
Sheryl Kelly, Planning  
Janine Kennedy, Community Action

Wendy Leslie, Planning  
Leslie Powers, Controller  
Chris Savage, Assessment  
Beau Sneddon, Prison  
Maria Thomas, Recording Admin. Asst.  
Lance Welliver, Parks & Recreation

**Visitor:**

John Haven, MABT

**Media:**

Paula Grubbs, Butler Eagle  
Kayla Molczan, Butler Radio

**CALL MEETING TO ORDER**

The regular public agenda-setting meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:06 a.m. on Wednesday, February 14, 2018, in the Public Meeting Room.

**MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE**

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

- January 10, 2018, Agenda-Setting Meeting
- January 17, 2018, Public Meeting

**PROCLAMATIONS AND PRESENTATIONS**

None.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

### **A. Assessment**

1. Chris Savage will request approval of the following Tax Assessment Appeals, contingent on will request approval of all parties:
  - a. Owner: Bonnie Davis, Tax I.D. No. 220-3F96-25, FMV: \$235,000
  - b. Owner: Samuel L Shepeck, Tax I.D. No. 020-1F118-3A, FMV: \$17,500
  - c. Owner: Beverly A McClaine, Tax I.D. No. 051-64-10, FMV: \$146,300
  - d. Owner: David Gold & Madeline C Robertson, Tax I.D. No. 561-29-61, 561-29-62 and 561-29-63, FMV: \$20,000
  - e. Owner: Jeffrey L & Christine M Weber, Tax I.D. No. 565-12-177, FMV: \$45,713

### **B. Court Administration**

1. Tom Holman will request approval of proposal for the installation of Armstrong Phone Service into the Slippery Rock and Chicora MDJ offices, with authorization for Chairman to sign.
2. Mr. Holman will request approval of proposal for postage machines for the seven MDJ offices to be provided by Pitney Bowes, with authorization for Chairman to sign.
3. Mr. Holman will request approval of Addendum to Lease Agreement with Boylan Smith Partnership for Evans City District Magistrate's Office. This is a four year lease at \$3,500 for the first year and thereafter increasing to \$3,800 per year for the following three years.

Chairman Osche pointed out that the dates of the Lease appear to be incorrect. Solicitor English said he would have this corrected.

4. Mr. Holman will request approval of a Memorandum of Understanding with CCR for the provision of case management services for Drug Treatment Court. Mr. Holman explained that this will increase responsibilities of the CCR position from part-time to full-time.

### **C. District Attorney**

1. Beau Sneddon announced that District Attorney Rich Goldinger will request approval to enter into SAVIN contract for 2018 with the Pennsylvania District Attorney's Institute at no cost to the County. Mr. Sneddon reported that the state picking up this cost for 2018.

### **D. Emergency Services**

1. Steve Bicehouse will request approval of Motorola CO003 adding enhanced data, encryption for the WAVE mobile client and a structural analysis of the Butler 91 state tower site. Change order price will be \$108,056 which will be deducted from a current credit of \$132,232.60.

### **E. Facilities & Operations**

1. On behalf of John Campbell, Chief Clerk Scott Andrejchak requested approval of Request for Change Order #021 (if approved, to be Change Order 14) with Uhl Construction Company, Inc. effective January 9, 2018, in the amount of \$3,380.79, with authorization for Chairman to sign.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

2. Chief Clerk Andrejchak requested ratification of Right of Way with West Penn Power for 911 Tower.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

**F. Human Services – Area Agency on Aging**

1. Billie Joe Edwards will request approval of contract name change of Visiting Nurses Association of Butler County, Inc. d/b/a Visiting Nurses Association, Western PA to BeHome Partners Inc., effective January 1, 2018 for Remote Monitoring Systems Options Contract #2016-106.
2. Ms. Edwards requested approval of Memorandum of Understanding for the MIPPA Pilot Project, Amendment 1, terminating the pilot project on April 30, 2018.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

**G. Human Services – Children & Youth**

1. Ann Brown will request approval of contract with Western Psychiatric Institute & Clinic of UPMC Presbyterian Shadyside from January 1, 2018 through December 31, 2019 for Specialized Fire Setting Assessment, Report, Treatment and Fire Safety Education Sessions at \$125 per hour.

**H. Human Services – Community Action**

1. Ann Brown requested ratification of submission of Community Services Block Grant (CSBG) Contract Master Agreement to the PA Department of Community and Economic Development. Term of contract is January 1, 2018 through December 31, 2022. DCED will allocate funding to this contract on a quarterly basis through a funding release form. Butler County's first quarter allocation for 2018 is \$62,500.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

2. Ms. Brown will request approval to enter into contract agreement with Armstrong County Community Action for the 2017/2018 Work Ready Program. Term of the contract is October 1, 2017 to September 30, 2018 in the amount of \$152,608.

**I. Information Technology**

1. Chief Clerk Andrejchak announced the Jim Venturini will request approval of Proposal from Tyler Technology for Human Resource & Talent Management Module & Employee ESS. Chief Clerk Andrejchak reported that this will integrate the payroll system with the Human Resource system. He reported the approximate cost is \$7,500 annually, with additional costs of implementation.

**J. Parks & Recreation**

1. Lance Welliver will request approval of Administrative Services Grant Agreement for Connoquenessing Borough for renovation of existing walking trail as identified in the contract between the Borough and DCNR in the total project amount of \$70,000.

2. Mr. Welliver will request approval of Administrative Services Grant Agreement for Petrolia Borough to for recreational development and rehabilitation activities as identified in the contract between the Borough and DCNR in the total project mount of \$70,000.
3. Mr. Welliver will request approval of Administrative Services Grant Agreement for Winfield Township recreational development and rehabilitation activities as identified in the contract between the Borough and DCNR in the total project amount of \$140,000.
4. Mr. Welliver will request approval of application to DCNR to request funding for playground renovation project at Alameda Park with total project cost \$200,000.
5. Mr. Welliver will request approval of Resolution #2018-6 agreeing to the terms and conditions of the grant and to include the financial match required which is 50% of the total cost, regarding playground renovation, with authorization for Secretary Commissioner to sign.
6. Mr. Welliver will request approval of updated Special Permit document for Diamond Park to serve as the required document for anyone wishing to reserve the park in the future.
7. Mr. Welliver will request approval of updated Park Ordinance (rules and regulations) to include the special permit and other improvements.
8. Mr. Welliver will request approval of Agreement with Butler Township for recreation programming, operation and maintenance of Dek Hockey Facility.

Solicitor Michael English stated that the actual Agreement is currently with the Township solicitor.

#### **K. Planning – CDBG**

1. Wendy Leslie will request approval to amend Cooperation Agreement with Evans City Borough for the EDCO Pool project. This is for adding the DCED Greenways & Trails grant in the amount of \$140,000 towards the project.

#### **L. Planning -- Farmland Preservation**

1. Sheryl Kelly will request approval to accept a farm conservation easement for \$1.00 (*donation*) for the Jordan farm in Mercer Township, Butler County. This farm has an adjoining tract located in Liberty Township, Mercer County and we are working with the Mercer County Agricultural Land Preservation Board so that the entire farm is preserved. The farm has met all of the minimum criteria for acceptance into the program.

Butler County parcel 220-4F07-31 = approx. 52.9 acres

Mercer County parcel 17-3480 = approx. 40.06 acres

All incidental costs should be reimbursed from the state through the easement purchase program. Ms. Kelly is awaiting confirmation of this from the state at this time.

#### **M. Commissioners**

1. Chief Clerk Scott Andrejchak will request approval of Resolution No. 2018-4 supporting the Redevelopment Assistance Capital Program grant to The Steamfitters Local Union #449 in the amount of \$5,000,000.
2. Chief Clerk Andrejchak will request approval of Indemnification Agreement with Steamfitters Local Union #449 for Redevelopment Assistance Capital Program grant.

3. Chief Clerk Andrejchak will request approval of Resolution No. 2018-5, Home Program Applicant, authorizing the filing of an application of funds with the Department of Community and Economic Development, Commonwealth of PA, on behalf of the Housing and Redevelopment Authority of the County of Butler.
4. Chief Clerk Andrejchak will request approval to renew Agreement for services with Specialized Staffing regarding a project clerk in Planning.
5. Chief Clerk Andrejchak will request approval to appoint Sally Jancse to temporarily serve on the Butler County Federated Library System Board Representing Prospect Community Library, until a permanent placement is appointed.
6. Chief Clerk Andrejchak will request approval to appoint the following members to the Butler County Planning Commission for terms beginning January 1, 2018 through December 31, 2021:
  - a. Frank Uhl
  - b. Barbara Maguire
7. Chief Clerk Andrejchak will request approval of the following Butler County Agricultural and Land Preservation Board Reappointments for three year terms expiring December 31, 2020:
  - a. Bill Duncan
  - b. Robert Burr
8. Chief Clerk Andrejchak will request approval to appoint Ken Moniot for 2018 Chairman of the Butler County Land Preservation Board.
9. Chief Clerk Andrejchak will request approval to appoint John Haven as a Public Director to the Butler County Conservation District to a term running January 1, 2018 through December 31, 2021.

There was discussion regarding making this appointment during the meeting since Mr. Haven was present. Commissioner Boozel first wanted to review information from another candidate. It was decided this item will be voted on at the Public Meeting.
10. Chief Clerk Andrejchak will request approval of Agreement with Sunnyview Realty LLC. Solicitor English announced that this is regarding the 911 Communication Tower.
11. Chief Clerk Andrejchak will request approval to appoint Matt Schrauder to the Butler County Airport Authority Board for a five-year term from January 1, 2018 through December 31, 2022.

## **PUBLIC COMMENT ON GENERAL ITEMS**

John Haven thanked the Board for considering his appointment as Public Director to the Butler County Conservation District.

**ADJOURNMENT**

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried. The meeting adjourned at 10:53 a.m.

**CONFERENCE TIME WITH MEDIA**

Following the meeting, there was time for media questions.

Respectfully submitted,

Maria Thomas  
Recording Administrative Assistant  
Date Approved: March 21, 2018

**BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:**

**NEXT AGENDA-SETTING MEETING:**      *Thursday, March 13, 2018 at 10AM*  
Public Meeting Room, 1st Floor

**NEXT PUBLIC MEETING:**                      **Wednesday, March 21, 2018 at 10AM**  
Public Meeting Room, 1st Floor

**FUTURE MEETING:**                              **Wednesday, April 11, 2018 Agenda-Setting Meeting**  
**Wednesday, April 18, 2018 Public Meeting**

*The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.*